

DD/P 2-355L

FI/RI-56/1541
24 October 1956

MEMORANDUM FOR: Chief, Management Staff

VIA : Chief, FI
DDP/EXO
A/DDP/EXO

SUBJECT : DDP Records Management Report for September 1956

1. In reply to your request for a monthly DD/P Records Management Report, this report is submitted for September 1956:

- a. Cubic feet of records retired to DD/P/FI/RI/ Archives - 236.8 cubic feet. *where?*
- b. Cubic feet of records retired to DD/P/FI/RI/ Files - 32.8 cubic feet. *where*
- c. Cubic feet of records retired to CIA Library - 18. cubic feet. *where*
- d. Cubic feet of records destroyed - 21.2 cubic feet. *authority?*
- e. Cubic feet of DDP records in the DDP vault of the CIA Records Center - 5,413. cubic feet.

2. The October and subsequent reports will be forwarded during the first week of the month following the period of the report.

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Chief, RI

OCT. 29 1956